

Delaware Compensation Rating Bureau, Inc.



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July 3, 1997

**BUREAU CIRCULAR NO. 692**

To All Members of the Bureau:

Re: **REVISED WORKERS COMPENSATION RESIDUAL MARKET RATE  
AND VOLUNTARY MARKET LOSS COSTS EFFECTIVE AUGUST 1, 1997**

The Insurance Commissioner has approved an amended version of Bureau Filing No. 9702, previously distributed to all member groups, effective August 1, 1997 on a new and renewal basis.

**The residual market rates are effective on a new and renewal basis August 1, 1997. Members must file an amended (or re-file their existing) Insurer Adoption of DCRB Workers' Compensation Loss Costs form with the Delaware Department of Insurance to adopt the revised loss costs on a new and renewal basis on or after August 1, 1997. A copy of Bureau Circular No. 677, including forms applicable to these filings, is attached for member reference and use.**

The following chart indicates the approved overall average changes in rating values:

| <u>Rating Value(s)</u>   | <u>Approved Overall Average Change</u> |
|--|--|
| Residual Market Rates - Collectible                            | +11.79%                                |
| Residual Market Rates - Manual                                 | + 8.46%                                |
| Voluntary Market Loss Costs - Collectible                      | +22.36%                                |
| Voluntary Market Loss Costs - Manual                           | +18.71%                                |
| Voluntary Market Loss Costs -<br>Manual after Surcharge Offset | +15.61%                                |

The approved residual market rates and voluntary market loss costs share common loss provisions based on the same loss development and trend analysis applied to statewide Delaware experience. The lower increase in residual market rates results from reductions in expense provisions based on recent indications, as compared to currently approved values. The implied loss cost multiplier for current residual market rates is approximately 1.4000. On a comparable basis the implied loss cost multiplier for approved residual market rates effective

August 1, 1997 is 1,2791. A comparison of current and approved August 1, 1997 residual market expense provisions is shown below:

### RESIDUAL MARKET RATES

#### Expense Loading

|   | <u>Current<br/>Percentage</u> | <u>Approved<br/>August 1, 1997<br/>Percentage</u> |
|---|-------------------------------|---|
| <b>LOSS AND LOSS ADJUSTMENT EXPENSE</b> |                               |   |
| Losses                                  | 58.99                         | 64.57   |
| Loss Adjustment Expense                 | 10.97                         | 11.65 a   |
| Loss & Loss Adjustment                  | 69.96                         | 76.22   |
| <b>UNDERWRITING EXPENSES</b>            |                               |   |
| Commission                              | 5.40                          | 4.92  |
| Other Acquisition                       | 3.08                          | 3.10  |
| General Expenses                        | 4.70                          | 4.17  |
| Premium Discount                        | 9.31                          | 6.98  |
| State Premium Tax                       | 2.00                          | 2.00  |
| Other State Tax                         | 0.80                          | 0.80  |
| Administrative Assessment               | 1.47                          | 1.96 b  |
| Second Injury Fund                      | 6.00                          | 5.00  |
| Deviations                              | 0.00                          | 0.00  |
| Policyholder Dividends                  | 0.00                          | 0.00  |
| Underwriting Profit                     | -2.72                         | -5.15   |
| Underwriting Expense Total              | 30.04                         | 23.78   |

a As ratio to loss, loss adjustment expense = 0.1805

b As ratio to loss, administrative assessment - 0.0303

Attached for member reference is a table of rates, loss costs and expected loss factors by classification consistent with the Insurance Commissioner's Order.

### BACKGROUND FOR BUREAU FILING NO. 9702 AND AMENDMENT THERETO

As presented to the Department of Insurance, Bureau Filing No. 9702 proposed the following amendments to residual market rates and voluntary market loss costs effective on a new and renewal basis as of July 1, 1997:

| <u>Proposed Rating Value(s)</u>     | <u>Overall Average Change</u> |
|-------------------------------------|-------------------------------|
| Residual Market Rates - Collectible | +17.41%                       |
| Residual Market Rates - Manual      | +13.91%                       |

|   |         |
|---|---------|
| Voluntary Market Loss Costs - Collectible | +28.51% |
| Voluntary Market Loss Costs - Manual      | +24.68% |

Bureau Filing No. 9702 also proposed a surcharge program to apply to experience-rated risks insured in the Delaware Insurance Plan and having debit experience modifications (i.e., experience modifications greater than 1.000). The filing proposed to reduce voluntary market loss costs in an amount sufficient to offset all additional premium produced by the operation of this proposed surcharge. With the benefit of this offset the proposed average change in manual voluntary market loss costs was reduced from the +24.68% shown above to a final level of +21.43%.

Subsequent to the presentation of the filing to the Department, a series of discussions were held regarding supporting information pertinent to the filing, and additional information and alternative analyses were exchanged between the DCRB and the Department. Based on those collective discussions, information exchanges and analyses the Department indicated to the DCRB that amendments of the overall residual market rate and voluntary market loss cost indications to the approved levels set forth above would be acceptable to the Department.

The DCRB was mindful that pricing exercises such as this filing are necessarily technical and judgmental, so that some differences of opinion are very likely to arise between different analysts using a common base of information in preparing or reviewing such a proposal. While the DCRB would continue to assert that its original filing was appropriate and fully supported by information provided therewith and in subsequent exchanges with the Department, it also recognized that many significant points of agreement had been reached to date. The DCRB also believed that attempts to further reconcile the positions of the DCRB and the Department at this time would likely require extended periods of time and effort and that, even with the benefit of such a process, some specific issues would undoubtedly remain as points of difference. Thus, in the interests of implementing agreed revisions of residual market rates and voluntary market loss costs in a timely fashion based on Bureau Filing No. 9702, the DCRB agreed to amend that proposal consistent with the overall average changes cited immediately above.

The principal points of difference between the Department and DCRB analyses arose with regard to loss development and trend. In loss development the Department relied more extensively than had the DCRB on a paid loss development approach, but the Department's analysis provided for no additional "tail" development on case incurred losses beyond 216 months, as stated effective December 31, 1995.

For indemnity trend the Department analyses reflected a nominal negative trend, while the DCRB had selected zero trend. For medical trend the Department used a 10-point exponential trend model instead of the model proposed by the DCRB, which used seven of the latest eight policy year loss ratios.

In order to allow a more reasonable opportunity for notice and response to DCRB members and their insureds the DCRB also voluntarily amended the filing to an effective date of August 1, 1997 on a new and renewal basis rather than the original proposed effective date of July 1, 1997.

Other components of the filing as proposed were approved as filed. In particular each of the following components of the filing were approved as originally presented:

- The DIP surcharge program
- Classification definition revisions (corrected to show consolidation of Code 713 into 005 rather than 055, as originally filed)
- DCCPAP revisions to qualifying wage table effective January 1, 1998
- Residual market expense constant
- Residual market minimum premium
- Excess loss factors
- Excess loss premium factors
- Retrospective rating
- Small Deductible Program
- State and hazard group relativities
- Workplace Safety Program

A separate circular will be issued presenting detail regarding the approved Delaware Insurance Plan surcharge. In summary form the approved surcharges are limited to risks insured in the Plan which qualify for experience rating and which develop experience modifications in excess of 1.000. **The DCRB will defer implementation of these surcharges until such time as the affected risks will have been given at least 60 days' notice of the amount of such surcharge which will apply to their renewal policy if placed in the Plan. At present it is anticipated that this deferral will apply to Plan policies with effective dates prior to October 1, 1997.**

## MANUAL REVISIONS

This filing included numerous Manual revisions to Sections 1, 2, 4 and 5. These included the following:

- Creation of separate classifications for banks, insurance companies, quick printing companies, shelters or halfway houses, sanitary companies, mail hauling or delivery service companies, television, video, audio or radio equipment service or repair companies, and four distinct paper products businesses.
- Relative to the creation of these new classifications, modification of Classes 257; 662, 670, 808, 922, 925, 941, 951, 958 and 995; 544, 682, 889, 929, 937, 946, 947 and 949.
- Deletion of Codes 103, 131, 508, 672, 713, 0170, 7409 and 7419.
- Creation of 20 new classifications for temporary staffing assignments.
- Amendment of Code 970 for "contact" sports only and creation of a second classification for "non-contact" sports.

The Section 1 and 2 Manual amendments are shown below. Hazard groups for the new classifications are listed on the rate table. Section 5 revisions will be reflected in the next Manual reprint which will be distributed in the usual fashion.

## SECTION 1

### CHANGES

#### FROM

RULE IV - CLASSIFICATIONS

B. CLASSIFICATIONS

2. Standard Exception Classifications

c. SALESPERSONS[, COLLECTORS or MESSENGERS] - O[outside], Code 951 - are employees engaged in [such duties] away from the employer's premises[.] This classification [shall not apply] to employees [who deliver merchandise or products. Employees] delivering merchandise or products[, even though they may also collect or solicit, shall be assigned in accordance with the classification appropriate to the business of the employer for which delivery is being made.

[This classification does not include any] floor and/or counter salespersons[, who, as a regular part of their duties, handle or display the actual merchandise sold by the insured.] Such employees shall be assigned in accordance with the class appropriate to the business at the location.

No current entry

#### TO

No change

No change

No change

c. SALESPERSONS - OUTSIDE, Code 951 - are employees exclusively engaged in sales or collection work away from the employer's premises or who are engaged in such work for any portion of their time and devote the balance of their time to clerical office duties.

This classification is inapplicable to employees delivering merchandise or products. Even though they may also collect or solicit, such employees shall be assigned in accordance with the classification appropriate to the business of the employer for which delivery is being made.

Also not included are floor and/or counter salespersons. Such employees shall be assigned in accordance with the class appropriate to the business at the location.

Further inapplicable to messengers employed by a messenger or courier service company. Messengers employed by other establishments whose field of business is not that of a messenger or courier service company shall be assigned to Code 951.

**FROM**

Sales[men], Collectors [and] Messengers shall be separately classified except in connection with those classes which specifically include all employees or all employees except office. Employees who sell or solicit exclusively by telephone shall be assigned to Code 953, Clerical Office Employees.

**TO**

**(NOTE: Sentence order reversed.)**

Employees who sell or solicit exclusively by telephone shall be assigned to Code 953, Clerical Office Employees.

Salespersons, Collectors or Messengers shall be separately classified except in connection with those classes which specifically include all employees or all employees except office.

**SECTION 2**

**New Classifications**

**1. Creation of separate, all-inclusive classifications for banks and insurance companies.**

984 INSURANCE COMPANY - All Employees Including Office.

An establishment chartered under state law that undertakes to indemnify for losses pursuant to a written contract of insurance and to perform other insurance related operations.

Any contractor providing a service(s) to an insurance company including but not necessarily limited to independent insurance agents, consulting actuarial firms, advisory rating organizations or establishments engaged in premium auditing or performing the adjusting or administration of insurance claims shall be separately classified as provided for in this Manual.

988 BANK - All Employees Including Office.

Applicable to businesses whose operations must include the deposit and holding of money in the form of checking/savings accounts or certificates of deposit. In addition these risks may also provide credit extensions, commercial/consumer loans or mortgages.

Also applicable to establishments principally engaged in check cashing for a fee. Such risks may also provide money orders, wire transfers, lottery tickets, transit passes/tokens, or postage stamps to their customers, each for a separate fee.

**OPERATIONS NOT COVERED:**

1. The operation of trusts, repossessed or other business properties away from the bank premises.
2. Financial agencies engaged solely in providing home equity loans, debt consolidation, or mortgage services who do not receive money deposits and/or provide interest bearing accounts to their borrowers.

**2. Creation of new classifications for quick printers, shelters or halfway houses, sanitary companies, mail hauling or delivery service companies and television, video, audio or radio equipment service or repair companies.**

812 MAIL HAULING or Delivery Service COMPANY.

Applies to risks engaged under contract to the United States Postal Service for the hauling or delivery of mail involving letters, parcels, packages, sacks, pallets or rolling containers. Includes U. S. Postal Service contract mail delivery performed on a bulk or individual item basis.

932 COPYING OR DUPLICATING SERVICE - ALL EMPLOYEES INCLUDING OFFICE.

Applicable to the "quick printing" industry wherein risks provide reproduction by means of offset duplicators on paper sizes 17 x 22 inches or less or electrostatic copiers on paper of any size. Any risk producing reproductions by other means shall be assigned to the appropriate printing class as provided for in this Manual. Code 932 and a printing class shall not be assigned to a risk unless that risk fulfills the multiple enterprise criteria specified in Rule IV, Paragraph C. 3. a. 2.

966 TELEVISION, VIDEO, AUDIO or RADIO EQUIPMENT SERVICE OR REPAIR - Shop or Outside.

Separately staffed store operations shall be assigned to the appropriate store class.

986 SHELTER OR HALFWAY HOUSE - RESIDENTIAL - NON-MEDICAL - all employees including office.

Please see the Shelter or Halfway House Ruling and Interpretation in Section 5 for information on the scope of this class.

992 SANITARY COMPANY.

For establishments engaged in the cleaning of septic tanks, cesspools or chemical portable toilets.

Rubbish or garbage removal performed by a separate staff shall be assigned to Code 995, Rubbish or Garbage Removal.

**3. Creation of new classifications for corrugated paper and/or corrugated paper products manufacturing, paper coating/finishing, stationery products manufacturing and paper products manufacturing not otherwise classified.**

259 PAPER PRODUCTS MFG., N.O.C.

Includes but is not limited to the manufacture of paper bags, cups, dishes or plates, tissue products or other paper products not otherwise classified and the printing of or on such products by the manufacturer. There shall be no payroll division between Code 259 and Code 281, Printing, unless the risk fulfills the multiple enterprise criteria delineated in Rule IV, Paragraph C. 3. a. 2., Section 1 of the Manual.

261 CORRUGATED PAPER AND/OR CORRUGATED PRODUCTS MFG.

Includes the manufacture of corrugated paper or fiberboard and/or the manufacture of corrugated/fiberboard products and the printing of or on such products by the

manufacturer. There shall be no payroll division between Code 261 and Code 281, Printing, unless the risk fulfills the multiple enterprise criteria delineated in Rule IV, Paragraph C. 3. a. 2., Section 1 of the Manual.

263 PAPER COATING/FINISHING

Includes the coating, laminating, converting and/or finishing of paper, plastic film or other materials (except rubber or textile fabric) and the printing of or on such products by the manufacturer. There shall be no payroll division between Code 263 and Code 281, Printing, unless the risk fulfills the multiple enterprise criteria delineated in Rule IV, Paragraph C. 3. a. 2., Section 1 of the Manual.

265 STATIONERY PRODUCTS MFG.

Includes but is not limited to the manufacture of stationery products such as notebooks, loose-leaf ledgers, ringed binders, index cards, computer paper, file folders or jackets and the printing of or on such products by the manufacturer. There shall be no payroll division between Code 265 and Code 281, Printing, unless the risk fulfills the multiple enterprise criteria delineated in Rule IV, Paragraph C. 3. a. 2., Section 1 of the Manual.

**4. Creation of 20 additional temporary staffing classifications, each of which will be the temporary staffing counterpart of a specified Delaware business classification and which will be assigned the associated Delaware business classification's values.**

185 Employment Contractor - Temporary FOOD SUNDRIES MFG., N.O.C. Staff

Applicable only to temporary staff provided to customers whose business classification is Code 104.

Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.

187 Employment Contractor - Temporary CANDY, Chocolates or Chewing Gum MFG. Staff

Applicable only to temporary staff provided to customers whose business classification is Code 107.

Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.

191 Employment Contractor - Temporary APPAREL MFG. Staff

Applicable only to temporary staff provided to customers whose business classification is Code 161.

Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.

275 Employment Contractor - Temporary PLASTICS Articles MFG. - INJECTION MOLDING Staff

Applicable only to temporary staff provided to customers whose business classification is Code 221.

Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.



- 276 Employment Contractor - Temporary PLASTIC Articles MFG., N.O.C. Staff  
Applicable only to temporary staff provided to customers whose business classification is Code 222.  
Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.
- 297 Employment Contractor - Temporary PRINTING Staff  
Applicable only to temporary staff provided to customers whose business classification is Code 281.  
Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.
- 491 Employment Contractor - Temporary ROLLING, DRAWING OR EXTRUDING NONFERROUS METALS Staff  
Applicable only to temporary staff provided to customers whose business classification is Code 403.  
Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.
- 495 Employment Contractor - Temporary AUTOMOBILE, Truck or Trailer BODY MFG. Staff  
Applicable only to temporary staff provided to customers whose business classification is Code 451.  
Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.
- 497 Employment Contractor - Temporary ELECTRONIC COMPONENT MFG. Staff  
Applicable only to temporary staff provided to customers whose business classification is Code 472.  
Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.
- 499 Employment Contractor - Temporary BATTERY MFG. Staff  
Applicable only to temporary staff provided to customers whose business classification is Code 475.  
Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.
- 587 Employment Contractor - Temporary PAINT OR COLORS MFG. Staff  
Applicable only to temporary staff provided to customers whose business classification is Code 563.  
Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.
- 691 Employment Contractor - Temporary EXCAVATION Staff  
Applicable only to temporary staff provided to customers whose business classification is Code 609.

Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.

693 Employment Contractor - Temporary CARPENTRY, N.O.C. Staff

Applicable only to temporary staff provided to customers whose business classification is Code 651.

Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.

695 Employment Contractor - Temporary ELECTRICAL WIRING (within buildings) Staff

Applicable only to temporary staff provided to customers whose business classification is Code 661.

Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.

867 Employment Contractor - Temporary WAREHOUSING Staff

Applicable only to temporary staff provided to customers whose business classification is Code 813.

Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.

877 Employment Contractor - Temporary DEPARTMENT STORE Staff

Applicable only to temporary staff (except clerical office) provided to customers whose business classification is Code 914.

Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.

879 Employment Contractor - Temporary PACKAGING - Contract - Non-crating Staff

Applicable only to temporary staff provided to customers whose business classification is Code 923.

Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.

881 Employment Contractor - Temporary HARDWARE STORE - Wholesale Staff

Applicable only to temporary staff provided to customers whose business classification is Code 926.

Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.

883 Employment Contractor - Temporary RETAIL STORE, N.O.C. Staff

Applicable only to temporary staff provided to customers whose business classification is Code 928.

Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.

895 Employment Contractor - Temporary COLLEGE OR SCHOOL Staff

Applicable only to temporary staff provided to customers whose business classification is Code 965.

Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.

**5. Creation of a new classification for “non-contact” sports.**

991 ATHLETIC TEAM: NON-CONTACT SPORTS - professional or semiprofessional.

Includes but is not necessarily limited to all players on the salary list of the insured whether regularly played or not, coaches, managers, referees or umpires. Separate scouting staff is assignable to Class 951.

Non-contact sports include but are not necessarily limited to: baseball, basketball or soccer.

The entire remuneration of each player, coach or manager should be included in computing premium, subject to a maximum of \$60,000 per season. Season includes pre-season and post-season exposure. When a player, coach or manager works for two or more teams in the same sport during the season, the maximum shall be pro-rated.

The remuneration of an individual player is subject to a minimum of \$500.00 per season as defined above, including board and lodging.

**Revised Classifications**

**1. Restrict Code 257 to the manufacture of rigid or folding non-corrugated paper boxes.**

**FROM**

257 [PAPER] B[ox and CONTAINER] MFG. [- including mfg. of paper bags, mailing tubes, file jackets, wallets and paper dishes.]

**TO**

257 BOX MFG. - PAPER  
Includes the manufacture of rigid (set-up) or folding boxes and the printing of or on such products by the box manufacturer. There shall be no payroll division between Code 257 and Code 281, Printing, unless the risk fulfills the multiple enterprise criteria delineated in Rule IV, Paragraph C. 3. a. 2., Section 1 of the Manual.

**2. Revision of existing classifications to amend, restrict or clarify their scopes.**

**FROM**

662 HOUSEHOLD APPLIANCES - Electrical [INSTALLATION,] S[ervice or] R[epair].  
[This classification I]ncludes the [in- stallation,] service or repair of [radios,

**TO**

662 HOUSEHOLD APPLIANCES - Electrical - SERVICE OR REPAIR.  
Includes but is not necessarily limited to the service or repair of window unit

**FROM**

**TO**

stereo music systems, television sets portable] air[-]condition[ing units], domestic refrigerators, stoves [and] washing machines[. It] includes shop or [outside employees, incidental] parts department employees [and erection of television antennae.] Electrical wiring or tower erection to be separately rated.

type air conditioners, domestic refrigerators, stoves, washing machines or clothes dryers. Also includes incidental shop or parts department employees. Electrical wiring or tower erection to be separately rated.

No current entry

Separately staffed store operations shall be assigned to the appropriate store class.

670 HOUSE FURNISHINGS INSTALLATION, N.O.C.

No change

No current entry

Separately staffed store operations shall be assigned to the appropriate store class.

808 PARCEL DELIVERY Company.

808 PARCEL DELIVERY Company - No Handling of Bulk Merchandise Or Freight - all employees except office.

[This classification a]pplies to risks engaged [exclusively under contract] in [local] delivery of [mail], parcels or packages limited to [100] pounds or less.

Applies to risks engaged in the delivery of envelopes, parcels or packages limited to 150 pounds or less. Envelopes, parcels or packages refers to those items where the delivery tariff or charge is allocable to the individual envelope, parcel or package. Also includes messenger or courier services engaged in deliveries on foot, by bicycle or motor vehicle.

No current entry

Assign Code 811 when the haulage or transport charge is based on truckload or partial truckload, the cumulative weight of the packages and/or parcels being transported or a flat contract price for the consignment.

No current entry

The transport of mail under contract to the United States Postal Service is to be assigned to Code 812.

922 FURNITURE STORE - Retail - no woodworking.

922 FURNITURE STORE - Retail or Wholesale - no woodworking.

**FROM**

No current entry

**TO**

Separately staffed installation, service or repair operations shall be separately classified including but not necessarily limited to the examples listed below:

1. The installation of wall-to-wall carpeting, non-ceramic tile or window coverings shall be assigned to Code 670, House Furnishings Installation, N.O.C.
2. The installation, service or repair of major household appliances shall be assigned to Code 662, Household Appliances - Service or Repair.
3. The service or repair of televisions or other electronic entertainment or communication devices shall be assigned to Code 966, Television, Video, Audio or Radio Equipment Service or Repair.

925 HARDWARE STORE - Retail.

No change

[This classification . . .

Delete

. . . wholesale sales.]

941 SOCIAL REHABILITATION FACILITY -  
For Adults or Children - all employees  
including office.

No change

[Applicable to . . .

Please see the Social Rehabilitation Facility Ruling and Interpretation in Section 5 for information on the scope of this class.

. . . residents per facility.]

Additional programs . . .

Delete

. . . shall be separately classified.]

951 SALES[MEN (JO[outside), Collectors and Messengers].

951 SALESPERSON - OUTSIDE.

Excluding sales[men] or collectors who deliver goods [by auto or motorcycle, and excluding] door-to-door

Excluding salespersons or collectors who deliver goods, door-to-door salespersons or messengers employed by a

**FROM**

**TO**

sales-[men or distributors of advertising material.]

[Newspaper Carriers must be assigned to Class 951.]

messenger or courier service company.

Delete

No current entry

Messengers employed by other establishments whose field of business is not that of a messenger or courier service company shall be assigned to Code 951.

958 REHABILITATION HOSPITAL[S,] All employees including office.

Includes psychiatric hospitals, alcohol and/or drug [detoxification] residential facilities [providing medical treatment].

958 REHABILITATION HOSPITAL, All employees including office.

Includes psychiatric hospitals, alcohol and/or drug residential facilities licensed as medical or social setting detoxification.

995 [SANITATION SERVICES].

995 RUBBISH OR GARBAGE REMOVAL.

No current entry

Also includes but is not necessarily limited to environmental cleanup services, sewer or water main cleaning by hydraulic method, street sweeping or tank cleaning - including bulk storage type.

Collection and sorting . . .

No change

. . . Recycling Center.

**3. Revise the eight prior temporary staffing classifications to reflect the creation of the above referenced new temporary staffing classifications.**

**FROM**

**TO**

544 EMPLOYMENT CONTRACTOR - TEMPORARY [LABOR] - Manufacturing Operations.

Applies to [all] temporary employees [engaged in] manufacturing [operations].

544 EMPLOYMENT CONTRACTOR - TEMPORARY STAFF - Manufacturing or Light Industrial Operations, N.O.C.

Applies to temporary employees provided to manufacturing businesses except for temporary manufacturing or light industrial staff subject to Codes 185, 187, 191, 275, 276, 297, 491, 495, 497, 499 or 587.

**FROM**

**TO**

No current entry

Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on the manufacturing businesses assignable to Code 544 and on classifying temporary staff.

682 EMPLOYMENT CONTRACTOR -  
TEMPORARY [LABOR] - Construction  
[and] Erection Operations.

682 EMPLOYMENT CONTRACTOR -  
TEMPORARY STAFF - Construction  
Or Erection Operations.

No current entry

Applies to temporary employees provided to a construction or erection contractor except for temporary excavation, commercial (non-residential) carpentry or electrical wiring (within buildings) staff which are subject to Codes 691, 693 or 695 respectively.

No current entry

Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on the construction or erection business operations assignable to Code 682 and on classifying temporary staff.

[950] EMPLOYMENT CONTRACTOR -  
TEMPORARY CLERICAL [SERVICE].  
Applicable to [employers providing] temporary clerical [office] employees [and will also] include [temporary employees engaged as] draftsmen, designers, writers, illustrators, computer [and] data processing operators [and] programmers.

889 EMPLOYMENT CONTRACTOR -  
TEMPORARY CLERICAL STAFF.  
Applicable to temporary clerical or technical service staff whose payroll shall be assigned to Code 889 regardless of the customer's business classification. Such employees include but are not necessarily limited to: draftsmen, designers, writers, illustrators, computer or data processing operators, programmers or clerical office.

No current entry

Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.

**FROM**

929 EMPLOYMENT CONTRACTOR -  
TEMPORARY [LABOR] - Mercantile  
Operations.  
Applies to [all] temporary employees  
[engaged in a] retail [and] wholesale  
store [operation].

No current entry

937 EMPLOYMENT CONTRACTOR -  
TEMPORARY [LABOR, N.O.C.]  
Applies to [all] temporary employees  
[not specifically classified by the tem-  
porary help classifications 544, 682,  
929, or 947. This class does not apply  
to those temporary employees falling  
under one of the specific exceptions.  
Please see Rulings and Interpretations  
portion of the Underwriting Guide.]

No current entry

946 EMPLOYMENT CONTRACTOR -  
TEMPORARY MEDICAL STAFFING.  
  
Applicable to [employers providing  
employees to] staff health care facilities  
on a temporary basis. [The type of] em-  
ployees include but are not necessarily

**TO**

929 EMPLOYMENT CONTRACTOR -  
TEMPORARY STAFF - Mercantile  
Operations.  
Applies to temporary employees  
provided to retail or wholesale store  
businesses except for businesses as-  
signable to wholesale fruit, grocery or  
wholesale store, N.O.C.

Please see the Employment Con-  
tractor - Temporary Staffing Ruling and  
Interpretation in Section 5 for further  
information on which store businesses  
are assignable to Code 929 and on  
classifying temporary staff.

937 EMPLOYMENT CONTRACTOR -  
TEMPORARY STAFF - Heavy Service.  
Applies to temporary employees  
provided to businesses including but  
not limited to tree pruning, logging, sur-  
face or underground mining or mineral  
recovery, transportation (of persons or  
any type of commodity), lumber and/or  
building material or metal service cen-  
ters, scrap metal yards, commodity  
recycling, rubbish and/or garbage col-  
lection or warehousing (all types ex-  
cept where the customer's business  
classification is Code 813 which is  
subject to Code 867).

Please see the Employment Con-  
tractor - Temporary Staffing Ruling and  
Interpretation in Section 5 for further  
information on which customer  
business classifications are assignable  
to Code 937 and on classifying  
temporary staff.

No change

Applicable to professional and/or  
nonprofessional medical staff provided  
to health care facilities or to physi-  
cians'/dentists' practices on a tempo-



**FROM**

limited to: registered [nurses,] licensed practical nurses, aides, orderlies, attendants[,] medical technicians [and paramedics].

Payroll developed by employees performing home health care services [shall be separately classified] as provided in this Manual.

No current entry

No current entry

947 EMPLOYMENT CONTRACTOR - TEMPORARY [LABOR] - [Light] Service.

[Includes all] temporary employees [engaged in personal and business services operations and/or in maintenance of buildings or premises of such owners or operations. This class includes but is not limited to personnel utilized in the above cited tasks sent to employers engaged in operating buildings, hotels, restaurants, clubs, amusements, personal service, laundries and cleaners, maintenance staff for schools or hospitals.]

No current entry

No current entry

**TO**

rary basis. Such employees include but are not necessarily limited to: registered or licensed practical nurses, aides, orderlies, attendants or medical technicians.

Separately rate payroll developed by employees performing home health care services as provided in this Manual.

Payroll developed by temporary janitorial, laundry, kitchen or other non-medical staff (except clerical) provided to health care facilities shall be assigned to Code 947.

Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further information on classifying temporary staff.

947 EMPLOYMENT CONTRACTOR - TEMPORARY STAFF - Maintenance or Service.

Applies to temporary employees provided to businesses such as flower growing, landscaping or lawn care, laundry or dry cleaning, utilities (except meter readers), cable television, hotels, restaurants, automobile service or repair (including auto dealers), security, theaters, amusements (either indoor or outdoor) or building maintenance.

Also applies to non-medical temporary staff provided to health care facilities (except clerical), or to airport/airline temporary ground personnel.

Please see the Employment Contractor - Temporary Staffing Ruling and Interpretation in Section 5 for further

**FROM**

949 EMPLOYMENT CONTRACTOR -  
TEMPORARY MARKETING [SER-  
VICE].

Applicable to temporary [help em-  
ployees providing temporary] marketing  
help such as sales [and] demonstration  
personnel including conventions,  
shows[, and] exhibits.

[This classification] [a]lso includes  
temporary help engaged as appraisers,  
inspectors, meter readers [and] person-  
nel notifying utility customers of service  
cutoffs.

No current entry

**TO**

information on which customer busi-  
ness classifications are assignable to  
Code 846 and on classifying temporary  
staff.

949 EMPLOYMENT CONTRACTOR -  
TEMPORARY MARKETING STAFF.

Applicable to temporary marketing  
help such as sales or demonstration  
personnel including conventions,  
shows or exhibits.

Also includes temporary help en-  
gaged as appraisers, inspectors, meter  
readers or personnel notifying utility  
customers of service cutoffs.

Please see the Employment Con-  
tractor - Temporary Staffing Ruling and  
Interpretation in Section 5 for further  
information on classifying temporary  
staff.

**4. Amendment to Code 970 to restrict its scope to “contact” sports.**

**FROM**

970 ATHLETIC TEAM - professional [and]  
semiprofessional[, all employees  
except clerical and sales. This  
classification i]ncludes but is not  
limited to all players[, coaches,  
managers, or umpires and includes  
all players] on salary list of insured[,]  
whether regularly played or not.  
[S]couting staff is assignable to  
Class 951 [and clerical office staff to  
Class 953].

No current entry

**TO**

970 ATHLETIC TEAM: CONTACT  
SPORTS - professional or semi-  
professional.

Includes but is not necessarily  
limited to all players on the salary list  
of the insured whether regularly  
played or not, coaches, managers,  
referees or umpires. Separate  
scouting staff is assignable  
to Class 951.

Contact sports include but are not  
necessarily limited to: football, hockey,  
lacrosse or roller derby.

**FROM**

The entire remuneration of each [employee] should be included in computing premium, subject to a maximum of \$60,000 per season. Season includes pre-season and post-season exposure. When a[n employee] coach or works for two or more teams in the same sport during the season, the maximum shall be pro-rated.

The remuneration of an individual [employee] is subject to a minimum of \$[500.00] per season [or year], including board and lodging.

**TO**

The entire remuneration of each player, coach or manager should be included in computing premium, subject to a maximum of \$60,000 per season. Season includes pre-season and post-season exposure. When a player, manager works for two or more teams in the same sport during the season, the maximum shall be pro-rated.

The remuneration of an individual player is subject to a minimum of \$600 per week of the season as defined above, including board and lodging.

**5. Revise certain classifications to reflect the reassignment of risks from the eight deleted classes.**

**FROM**

055 SAND, Gravel [and] Slag EXCAVATION [and] Crushing [- no dredging].

[This classification] [i]ncludes establishments [primarily] engaged in operating sand or gravel pits and in washing, screening, or otherwise preparing sand [and] gravel. Also included are establishments engaged in surface mining, milling [and] otherwise preparing fire clay, fuller's earth, kaolin, ball clay, clay ceramic [or] refractory minerals.

132 SPINNING [AND] WEAVING.

[Separating, scouring, etc., must be assigned to Class 131.]

509 ASBESTOS GOODS MFG. - [This classification is f]or establishments utilizing asbestos fibers in their manufacturing processes that result in an asbestos product [excluding the spinning and weaving of asbestos fibers into yarn or

**TO**

055 SAND, Gravel or Slag EXCAVATION - Including Crushing.

Includes establishments principally engaged in operating sand or gravel pits and in washing, screening, or otherwise preparing sand or gravel. Also included are establishments principally engaged in surface mining, milling or otherwise preparing fire clay, fuller's earth, kaolin, ball clay, clay ceramic, refractory minerals or performing the dredging of materials on non-navigable waters with incidental shore operations.

132 SPINNING OR WEAVING.

Delete

509 ASBESTOS GOODS MFG. - For establishments utilizing asbestos fibers in their manufacturing processes that result in an asbestos product.

**FROM**

cloth which shall be separately rated by Code 508, Asbestos Weaving.]

**WRECKING OR DEMOLITION PROJECT[S]**

All work to completion at a wrecking or demolition site shall be assigned to one of the following classifications:

1. through 4.
5. Code 611, Pile Driving - Applicable to piers or wharfs.

Where wrecking or demolition involves a building or structure of more than one type of construction, the highest rated classification applies.

All wrecking or demolition work not specifically described above shall be assigned by analogy to one of the classifications designated above. No other classification is applicable.

Secondhand. . .

. . . Dealer.

0034 [POULTRY or Egg PRODUCER - Inservants shall be separately classified.]

Risks with hatchery operations at a separate location may have, upon application to the Bureau, a division of payroll under Class 924, Wholesale Store[s].

Payroll developed in the dressing of poultry by the poultry producer shall be separately classified by Code 865, Poultry and/or Fish Processor, if

**TO**

**WRECKING OR DEMOLITION OR BUILDING MOVING OR RAISING PROJECT**

All work to completion at a wrecking or demolition or a building moving or raising site shall be assigned to one of the following classifications:

No change

No change

Where wrecking or demolition or building moving or raising involves a building or structure of more than one type of construction, the highest rated classification applies.

All wrecking or demolition or building moving or raising work not specifically described above shall be assigned by analogy to one of the classifications designated above. No other classification is applicable.

No change

0034 ANIMAL RAISING - Egg Production, Fish Hatcheries, Hogs, Poultry, Calf Raising for Veal or Fur Bearing Animals.

Risks with hatchery operations at a separate location may have, upon application to the Bureau, a division of payroll under Class 924, Wholesale Store.

Payroll developed in the dressing of poultry by the poultry producer shall be separately classified by Code 865, Poultry and/or Fish Dealer/Processor, if

**FROM**

conducted by a separate crew of employees.

No current entry

7424 AIRCRAFT OPERATION, NOC - including air taxi, patrol, photography, mapping, skywriting advertising [or] survey work, sightseeing, student instruction - all members of the flying crew.

**TO**

conducted by a separate crew of employees.

Inservants shall be separately classified.

7424 AIRCRAFT OPERATION, N<sub>2</sub>O<sub>2</sub>C<sub>2</sub> - including but not necessarily limited to: air taxi, patrol, photography, mapping, skywriting, advertising, survey work, sightseeing, student instruction, crop dusting or spraying or flight testing - all members of the flying crew.

**Deleted Classifications**

- 103 SUGAR REFINING.
- 131 FIBRE PREPARATION for Spinning - all operations through the making of tops.
- 508 ASBESTOS Spinning and WEAVING.
- 672 BUILDING MOVING, Raising or Underpinning, all work to completion.
- 713 DREDGING - on non-navigable waters. Coverage under State Act only.
- 0170 FUR BEARING ANIMAL FARMS, includes grading, sorting and packing.
- 7409 AIRCRAFT OPERATION - agricultural - all members of the flying crew - including dusting, spraying or seeding.
- 7419 AIRCRAFT OPERATION - public exhibition involving stunt flying, racing, parachute jumping, flight testing, forest fire fighting - all members of the flying crew.

There are also numerous "housekeeping" amendments to current classification language which will be reflected in the next Manual revision.

Timothy L. Wisecarver  
President

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D  
Attachments

**MANUAL RATES, LOSS COSTS AND EXPECTED LOSS FACTORS  
FOR DELAWARE COMPENSATION INSURANCE**

Approved Effective August 1, 1997 on New and Renewal

| CODE<br>NO | BUREAU*                | ASSIGNED            | ASSIGNED          | EXPERIENCE RATING PLAN        |       |       | HAZ<br>GRP |
|------------|------------------------|---------------------|-------------------|-------------------------------|-------|-------|------------|
|            | ADVISORY<br>LOSS COSTS | RISK MANUAL<br>RATE | RISK MIN<br>PREM. | EXPECTED LOSS FACTORS TABLE** |       |       |            |
|            |                        |                     |                   | A-1                           | A-2   | A-3   |            |
| 005        | 19.19                  | 25.20               | 2,250             | 9.63                          | 10.87 | 11.75 | III        |
| 0006       | 11.01                  | 14.46               | 1,155             | 5.53                          | 6.24  | 6.74  | II         |
| 007        | 9.31                   | 12.23               | 1,830             | 4.68                          | 5.27  | 5.70  | II         |
| 0008       | 3.45                   | 4.53                | 790               | 1.73                          | 1.95  | 2.11  | II         |
| 009        | 36.48                  | 47.91               | 2,250             | 18.32                         | 20.66 | 22.34 | III        |
| 0011       | 3.21                   | 4.21                | 750               | 1.61                          | 1.82  | 1.96  | II         |
| 0013       | 5.18                   | 6.80                | 1,100             | 2.60                          | 2.93  | 3.17  | II         |
| 0016       | 5.17                   | 6.79                | 640               | 2.60                          | 2.93  | 3.17  | II         |
| 025        | 8.28                   | 10.87               | 1,645             | 3.91                          | 4.37  | 4.70  | IV         |
| 028        | 4.77                   | 6.27                | 1,025             | 2.25                          | 2.52  | 2.71  | III        |
| 0034       | 6.85                   | 9.00                | 790               | 3.44                          | 3.88  | 4.20  | II         |
| 0036       | 5.90                   | 7.75                | 705               | 2.96                          | 3.34  | 3.61  | II         |
| 050        | 6.97                   | 9.15                | 1,415             | 3.29                          | 3.68  | 3.96  | III        |
| 051        | 5.44                   | 7.14                | 1,145             | 2.57                          | 2.87  | 3.09  | III        |
| 053        | 5.44                   | 7.14                | 1,145             | 2.57                          | 2.87  | 3.09  | III        |
| 055        | 8.13                   | 10.68               | 1,620             | 3.84                          | 4.30  | 4.62  | III        |
| 059        | 8.77                   | 11.52               | 1,735             | 4.14                          | 4.63  | 4.98  | III        |
| 0083       | 8.38                   | 11.01               | 925               | 4.21                          | 4.75  | 5.13  | II         |
| 101        | 8.24                   | 10.82               | 1,640             | 3.72                          | 4.13  | 4.38  | III        |
| 104        | 5.95                   | 7.81                | 1,235             | 2.68                          | 2.98  | 3.16  | II         |
| 105        | 5.63                   | 7.39                | 1,180             | 2.54                          | 2.82  | 2.99  | III        |
| 106        | 7.05                   | 9.26                | 1,430             | 3.18                          | 3.54  | 3.75  | II         |
| 107        | 3.86                   | 5.07                | 865               | 1.74                          | 1.94  | 2.05  | I          |
| 108        | 9.17                   | 12.05               | 1,805             | 4.14                          | 4.60  | 4.88  | II         |
| 109        | 7.34                   | 9.64                | 1,480             | 3.31                          | 3.68  | 3.90  | III        |
| 110        | 4.99                   | 6.56                | 1,065             | 2.25                          | 2.51  | 2.65  | II         |
| 111        | 8.49                   | 11.15               | 1,685             | 3.83                          | 4.26  | 4.51  | II         |
| 112        | 11.27                  | 14.80               | 2,180             | 5.09                          | 5.66  | 5.99  | II         |
| 113        | 7.71                   | 10.13               | 1,550             | 3.48                          | 3.87  | 4.10  | II         |
| 114        | 9.31                   | 12.23               | 1,830             | 4.20                          | 4.67  | 4.95  | III        |
| 115        | 3.13                   | 4.11                | 735               | 1.41                          | 1.57  | 1.66  | I          |
| 119        | 8.22                   | 10.79               | 1,635             | 3.71                          | 4.12  | 4.37  | II         |
| 130        | 9.47                   | 12.44               | 1,860             | 4.28                          | 4.75  | 5.03  | III        |
| 132        | 3.72                   | 4.89                | 840               | 1.68                          | 1.87  | 1.98  | II         |
| 134        | 3.94                   | 5.17                | 880               | 1.78                          | 1.98  | 2.09  | II         |
| 135        | 1.91                   | 2.51                | 520               | 0.86                          | 0.96  | 1.02  | I          |
| 136        | 1.98                   | 2.60                | 530               | 0.89                          | 0.99  | 1.05  | II         |
| 139        | 6.58                   | 8.64                | 1,345             | 2.97                          | 3.30  | 3.50  | II         |
| 141        | 5.04                   | 6.62                | 1,075             | 2.28                          | 2.53  | 2.68  | II         |
| 142        | 3.45                   | 4.53                | 790               | 1.56                          | 1.73  | 1.83  | II         |
| 161        | 2.99                   | 3.93                | 710               | 1.35                          | 1.50  | 1.59  | II         |
| 163        | 3.20                   | 4.20                | 745               | 1.44                          | 1.60  | 1.70  | II         |
| 165        | 5.76                   | 7.56                | 1,200             | 2.60                          | 2.89  | 3.06  | III        |
| 166        | 3.27                   | 4.30                | 760               | 1.48                          | 1.64  | 1.74  | II         |

\* Loss, loss adjustment expense and administrative fund assessment provision for use in conjunction with individual carrier expense provisions in writing non-assigned risk business.

\*\* Table A-1 applies to the most current policy year, Table A-2 to the first prior policy year, and Table A-3 to the second prior policy year.

**MANUAL RATES, LOSS COSTS AND EXPECTED LOSS FACTORS  
FOR DELAWARE COMPENSATION INSURANCE**

Approved Effective August 1, 1997 on New and Renewal

| CODE<br>NO | BUREAU*                | ASSIGNED            | ASSIGNED          | EXPERIENCE RATING PLAN        |      |      | HAZ<br>GRP |
|------------|------------------------|---------------------|-------------------|-------------------------------|------|------|------------|
|            | ADVISORY<br>LOSS COSTS | RISK MANUAL<br>RATE | RISK MIN<br>PREM. | EXPECTED LOSS FACTORS TABLE** |      |      |            |
|            |                        |                     |                   | A-1                           | A-2  | A-3  |            |
| 185        | 5.95                   | 7.81                | 1,235             | 2.68                          | 2.98 | 3.16 | II         |
| 187        | 3.86                   | 5.07                | 865               | 1.74                          | 1.94 | 2.05 | I          |
| 191        | 2.99                   | 3.93                | 710               | 1.35                          | 1.50 | 1.59 | II         |
| 201        | 7.10                   | 9.32                | 1,440             | 3.20                          | 3.56 | 3.77 | II         |
| 204        | 2.55                   | 3.35                | 630               | 1.15                          | 1.28 | 1.36 | II         |
| 205        | 4.28                   | 5.62                | 940               | 1.93                          | 2.15 | 2.27 | I          |
| 221        | 5.91                   | 7.76                | 1,230             | 2.67                          | 2.97 | 3.14 | II         |
| 222        | 6.31                   | 8.29                | 1,300             | 2.85                          | 3.17 | 3.35 | II         |
| 225        | 6.58                   | 8.64                | 1,345             | 2.97                          | 3.30 | 3.50 | II         |
| 227        | 4.75                   | 6.24                | 1,020             | 2.14                          | 2.38 | 2.53 | II         |
| 255        | 7.16                   | 9.40                | 1,450             | 3.23                          | 3.59 | 3.80 | II         |
| 257        | 8.36                   | 10.98               | 1,660             | 3.77                          | 4.20 | 4.44 | II         |
| 259        | 6.44                   | 8.46                | 1,320             | 2.91                          | 3.23 | 3.42 | II         |
| 261        | 6.44                   | 8.46                | 1,320             | 2.91                          | 3.23 | 3.42 | II         |
| 263        | 6.44                   | 8.46                | 1,320             | 2.91                          | 3.23 | 3.42 | II         |
| 265        | 6.44                   | 8.46                | 1,320             | 2.91                          | 3.23 | 3.42 | II         |
| 275        | 5.91                   | 7.76                | 1,230             | 2.67                          | 2.97 | 3.14 | II         |
| 276        | 6.31                   | 8.29                | 1,300             | 2.85                          | 3.17 | 3.35 | II         |
| 281        | 3.74                   | 4.91                | 845               | 1.69                          | 1.88 | 1.99 | II         |
| 282        | 4.08                   | 5.36                | 905               | 1.84                          | 2.05 | 2.17 | III        |
| 297        | 3.74                   | 4.91                | 845               | 1.69                          | 1.88 | 1.99 | II         |
| 301        | 10.83                  | 14.22               | 2,100             | 4.89                          | 5.43 | 5.75 | III        |
| 305        | 6.87                   | 9.02                | 1,400             | 3.10                          | 3.45 | 3.65 | II         |
| 306        | 6.37                   | 8.36                | 1,310             | 2.87                          | 3.19 | 3.38 | II         |
| 311        | 4.87                   | 6.39                | 1,045             | 2.20                          | 2.44 | 2.59 | II         |
| 319        | 4.12                   | 5.41                | 910               | 1.86                          | 2.07 | 2.19 | II         |
| 323        | 4.66                   | 6.12                | 1,005             | 2.10                          | 2.34 | 2.48 | II         |
| 327        | 3.08                   | 4.05                | 725               | 1.39                          | 1.55 | 1.64 | II         |
| 402        | 10.84                  | 14.24               | 2,100             | 4.89                          | 5.44 | 5.76 | III        |
| 403        | 5.11                   | 6.71                | 1,085             | 2.31                          | 2.56 | 2.72 | II         |
| 404        | 6.35                   | 8.34                | 1,305             | 2.87                          | 3.19 | 3.38 | III        |
| 406        | 5.53                   | 7.26                | 1,160             | 2.50                          | 2.77 | 2.94 | II         |
| 407        | 6.48                   | 8.51                | 1,330             | 2.92                          | 3.25 | 3.44 | II         |
| 411        | 12.59                  | 16.54               | 2,250             | 5.68                          | 6.32 | 6.69 | III        |
| 413        | 9.09                   | 11.94               | 1,790             | 4.10                          | 4.56 | 4.83 | III        |
| 415        | 9.84                   | 12.92               | 1,925             | 4.44                          | 4.94 | 5.23 | III        |
| 416        | 9.68                   | 12.71               | 1,895             | 4.37                          | 4.86 | 5.14 | II         |
| 421        | 12.25                  | 16.09               | 2,250             | 5.53                          | 6.15 | 6.51 | III        |
| 425        | 9.49                   | 12.47               | 1,865             | 4.29                          | 4.76 | 5.05 | III        |
| 427        | 5.76                   | 7.56                | 1,200             | 2.60                          | 2.89 | 3.06 | III        |
| 429        | 6.97                   | 9.15                | 1,415             | 3.14                          | 3.50 | 3.70 | III        |
| 431        | 9.02                   | 11.85               | 1,780             | 4.07                          | 4.53 | 4.80 | II         |
| 433        | 7.13                   | 9.36                | 1,445             | 3.22                          | 3.58 | 3.79 | II         |
| 435        | 7.58                   | 9.95                | 1,525             | 3.42                          | 3.80 | 4.03 | II         |
| 439        | 5.18                   | 6.80                | 1,100             | 2.34                          | 2.60 | 2.75 | II         |

\* Loss, loss adjustment expense and administrative fund assessment provision for use in conjunction with individual carrier expense provisions in writing non-assigned risk business.

\*\* Table A-1 applies to the most current policy year, Table A-2 to the first prior policy year, and Table A-3 to the second prior policy year.

**MANUAL RATES, LOSS COSTS AND EXPECTED LOSS FACTORS  
FOR DELAWARE COMPENSATION INSURANCE**

Approved Effective August 1, 1997 on New and Renewal

| CODE<br>NO | BUREAU*                | ASSIGNED            | ASSIGNED          | EXPERIENCE RATING PLAN        |      |      | HAZ<br>GRP |
|------------|------------------------|---------------------|-------------------|-------------------------------|------|------|------------|
|            | ADVISORY<br>LOSS COSTS | RISK MANUAL<br>RATE | RISK MIN<br>PREM. | EXPECTED LOSS FACTORS TABLE** |      |      |            |
|            |                        |                     |                   | A-1                           | A-2  | A-3  |            |
| 441        | 4.06                   | 5.33                | 900               | 1.83                          | 2.04 | 2.16 | II         |
| 445        | 7.95                   | 10.44               | 1,590             | 3.59                          | 3.99 | 4.23 | II         |
| 447        | 5.87                   | 7.71                | 1,220             | 2.65                          | 2.95 | 3.12 | III        |
| 449        | 5.21                   | 6.84                | 1,105             | 2.35                          | 2.61 | 2.77 | III        |
| 451        | 7.00                   | 9.19                | 1,420             | 3.16                          | 3.51 | 3.72 | II         |
| 454        | 7.61                   | 9.99                | 1,530             | 3.43                          | 3.82 | 4.04 | II         |
| 455        | 5.86                   | 7.69                | 1,220             | 2.64                          | 2.94 | 3.11 | II         |
| 456        | 6.12                   | 8.04                | 1,265             | 2.76                          | 3.07 | 3.25 | II         |
| 457        | 9.35                   | 12.28               | 1,840             | 4.22                          | 4.69 | 4.97 | II         |
| 458        | 2.10                   | 2.76                | 555               | 0.95                          | 1.05 | 1.12 | II         |
| 459        | 1.75                   | 2.30                | 490               | 0.79                          | 0.88 | 0.93 | I          |
| 461        | 5.33                   | 7.00                | 1,125             | 2.41                          | 2.67 | 2.83 | II         |
| 463        | 4.77                   | 6.26                | 1,025             | 2.15                          | 2.39 | 2.53 | II         |
| 467        | 3.90                   | 5.12                | 870               | 1.76                          | 1.96 | 2.07 | II         |
| 472        | 2.03                   | 2.67                | 540               | 0.92                          | 1.02 | 1.08 | II         |
| 473        | 3.69                   | 4.85                | 835               | 1.67                          | 1.85 | 1.96 | II         |
| 475        | 6.72                   | 8.82                | 1,370             | 3.03                          | 3.37 | 3.57 | III        |
| 483        | 1.81                   | 2.38                | 500               | 0.82                          | 0.91 | 0.96 | II         |
| 486        | 1.42                   | 1.86                | 430               | 0.64                          | 0.71 | 0.75 | II         |
| 487        | 1.26                   | 1.66                | 405               | 0.57                          | 0.63 | 0.67 | II         |
| 489        | 1.15                   | 1.51                | 385               | 0.52                          | 0.58 | 0.61 | II         |
| 491        | 5.11                   | 6.71                | 1,085             | 2.31                          | 2.56 | 2.72 | II         |
| 495        | 7.00                   | 9.19                | 1,420             | 3.16                          | 3.51 | 3.72 | II         |
| 497        | 2.03                   | 2.67                | 540               | 0.92                          | 1.02 | 1.08 | II         |
| 499        | 6.72                   | 8.82                | 1,370             | 3.03                          | 3.37 | 3.57 | III        |
| 501        | 3.68                   | 4.83                | 830               | 1.66                          | 1.85 | 1.95 | III        |
| 502        | 3.64                   | 4.78                | 825               | 1.64                          | 1.83 | 1.93 | I          |
| 505        | 10.82                  | 14.21               | 2,100             | 4.88                          | 5.43 | 5.75 | IV         |
| 506        | 3.62                   | 4.76                | 825               | 1.64                          | 1.82 | 1.93 | II         |
| 507        | 3.97                   | 5.22                | 885               | 1.79                          | 1.99 | 2.11 | III        |
| 509        | 9.57                   | 12.57               | 1,875             | 4.32                          | 4.80 | 5.09 | III        |
| 511        | 10.96                  | 14.40               | 2,125             | 4.95                          | 5.50 | 5.83 | III        |
| 512        | 9.30 a                 | 12.21 b             | 1,830             | 4.20                          | 4.67 | 4.94 | III        |
| 513        | 4.98 c                 | 6.54 d              | 1,065             | 2.25                          | 2.50 | 2.65 | II         |
| 533        | 11.05                  | 14.51               | 2,140             | 4.99                          | 5.54 | 5.87 | III        |
| 535        | 4.60                   | 6.04                | 995               | 2.08                          | 2.31 | 2.44 | II         |
| 536        | 6.38                   | 8.38                | 1,310             | 2.88                          | 3.20 | 3.39 | II         |
| 544        | 8.89                   | 11.67               | 1,755             | 4.01                          | 4.46 | 4.72 | III        |
| 551        | 2.75                   | 3.61                | 665               | 1.24                          | 1.38 | 1.46 | IV         |
| 553        | 6.56                   | 8.62                | 1,345             | 2.96                          | 3.29 | 3.49 | IV         |

\* Loss, loss adjustment expense and administrative fund assessment provision for use in conjunction with individual carrier expense provisions in writing non-assigned risk business.

\*\* Table A-1 applies to the most current policy year, Table A-2 to the first prior policy year, and Table A-3 to the second prior policy year.

a OD: \$1.86 Supplementary is not subject to experience or retrospective rating. Code as 0175.

b OD: \$2.44 Supplementary is not subject to experience or retrospective rating. Code as 0175.

c OD: \$0.49 Supplementary is not subject to experience or retrospective rating. Code as 0176.

d OD: \$0.65 Supplementary is not subject to experience or retrospective rating. Code as 0176.



**MANUAL RATES, LOSS COSTS AND EXPECTED LOSS FACTORS  
FOR DELAWARE COMPENSATION INSURANCE**

Approved Effective August 1, 1997 on New and Renewal

| CODE<br>NO | BUREAU*                | ASSIGNED            | ASSIGNED          | EXPERIENCE RATING PLAN        |       |       | HAZ<br>GRP |
|------------|------------------------|---------------------|-------------------|-------------------------------|-------|-------|------------|
|            | ADVISORY<br>LOSS COSTS | RISK MANUAL<br>RATE | RISK MIN<br>PREM. | EXPECTED LOSS FACTORS TABLE** |       |       |            |
|            |                        |                     |                   | A-1                           | A-2   | A-3   |            |
| 555        | 2.18                   | 2.86                | 565               | 0.98                          | 1.09  | 1.16  | II         |
| 563        | 4.29                   | 5.64                | 940               | 1.94                          | 2.16  | 2.28  | II         |
| 571        | 3.38                   | 4.44                | 780               | 1.53                          | 1.70  | 1.80  | II         |
| 573        | 8.02                   | 10.53               | 1,600             | 3.62                          | 4.02  | 4.26  | III        |
| 581        | 3.44                   | 4.52                | 790               | 1.55                          | 1.73  | 1.83  | III        |
| 587        | 4.29                   | 5.64                | 940               | 1.94                          | 2.16  | 2.28  | II         |
| 601        | 13.40                  | 17.60               | 2,250             | 5.83                          | 6.53  | 7.02  | III        |
| 602        | 12.12                  | 15.91               | 2,200             | 5.38                          | 6.02  | 6.48  | III        |
| 603        | 14.42                  | 18.94               | 2,250             | 6.40                          | 7.16  | 7.71  | III        |
| 605        | 11.16                  | 14.67               | 2,045             | 4.96                          | 5.55  | 5.98  | III        |
| 607        | 11.37                  | 14.92               | 2,085             | 5.07                          | 5.67  | 6.10  | III        |
| 608        | 6.74                   | 8.85                | 1,265             | 2.89                          | 3.23  | 3.48  | III        |
| 609        | 8.05                   | 10.57               | 1,510             | 3.54                          | 3.96  | 4.26  | III        |
| 611        | 12.26                  | 16.10               | 2,230             | 5.46                          | 6.11  | 6.57  | III        |
| 615        | 20.10                  | 26.41               | 2,250             | 8.91                          | 9.97  | 10.73 | IV         |
| 617        | 9.98                   | 13.11               | 1,835             | 4.41                          | 4.93  | 5.31  | III        |
| 643        | 13.33                  | 17.51               | 2,250             | 3.91                          | 4.38  | 4.71  | III        |
| 645        | 7.58                   | 9.95                | 1,435             | 3.34                          | 3.73  | 4.02  | III        |
| 646        | 6.28                   | 8.25                | 1,240             | 2.82                          | 3.15  | 3.39  | II         |
| 647        | 8.78                   | 11.53               | 1,650             | 3.91                          | 4.38  | 4.71  | II         |
| 648        | 5.95                   | 7.82                | 1,185             | 2.68                          | 3.00  | 3.22  | III        |
| 649        | 5.20                   | 6.83                | 1,040             | 2.29                          | 2.56  | 2.76  | III        |
| 651        | 8.97                   | 11.79               | 1,685             | 4.00                          | 4.48  | 4.82  | III        |
| 652        | 11.78                  | 15.47               | 2,215             | 5.42                          | 6.07  | 6.53  | III        |
| 653        | 8.99                   | 11.81               | 1,670             | 3.96                          | 4.44  | 4.77  | III        |
| 654        | 8.44                   | 11.09               | 1,605             | 3.79                          | 4.24  | 4.56  | III        |
| 655        | 23.80                  | 31.26               | 2,250             | 10.61                         | 11.87 | 12.77 | IV         |
| 656        | 14.63                  | 19.21               | 2,250             | 6.48                          | 7.25  | 7.80  | III        |
| 657        | 12.03                  | 15.80               | 2,190             | 5.35                          | 5.99  | 6.44  | IV         |
| 658        | 10.20                  | 13.39               | 1,880             | 4.52                          | 5.06  | 5.44  | III        |
| 659        | 21.78                  | 28.60               | 2,250             | 9.74                          | 10.90 | 11.72 | III        |
| 660        | 3.81                   | 5.01                | 855               | 1.80                          | 2.02  | 2.17  | III        |
| 661        | 5.00                   | 6.57                | 995               | 2.17                          | 2.43  | 2.61  | III        |
| 662        | 3.29                   | 4.32                | 765               | 1.55                          | 1.74  | 1.87  | III        |
| 663        | 5.51                   | 7.23                | 1,095             | 2.44                          | 2.73  | 2.94  | III        |
| 664        | 3.73                   | 4.90                | 770               | 1.57                          | 1.76  | 1.90  | III        |
| 665        | 11.47                  | 15.07               | 2,050             | 4.98                          | 5.57  | 6.00  | III        |
| 666        | 9.50                   | 12.48               | 1,770             | 4.23                          | 4.73  | 5.09  | III        |
| 667        | 3.15                   | 4.14                | 700               | 1.38                          | 1.54  | 1.66  | III        |
| 668        | 6.85                   | 8.99                | 1,320             | 3.03                          | 3.39  | 3.65  | II         |
| 669        | 9.85                   | 12.95               | 1,795             | 4.30                          | 4.81  | 5.18  | III        |
| 670        | 6.27                   | 8.24                | 1,290             | 2.96                          | 3.31  | 3.57  | III        |
| 673        | 8.22                   | 10.80               | 1,640             | 3.88                          | 4.34  | 4.67  | III        |
| 674        | 6.65                   | 8.73                | 1,290             | 2.96                          | 3.31  | 3.56  | III        |
| 675        | 5.91                   | 7.76                | 1,205             | 2.73                          | 3.05  | 3.28  | III        |

\* Loss, loss adjustment expense and administrative fund assessment provision for use in conjunction with individual carrier expense provisions in writing non-assigned risk business.

\*\* Table A-1 applies to the most current policy year, Table A-2 to the first prior policy year, and Table A-3 to the second prior policy year.

**MANUAL RATES, LOSS COSTS AND EXPECTED LOSS FACTORS  
FOR DELAWARE COMPENSATION INSURANCE**

Approved Effective August 1, 1997 on New and Renewal

| CODE<br>NO | BUREAU*                | ASSIGNED            | ASSIGNED          | EXPERIENCE RATING PLAN        |      |      | HAZ<br>GRP |
|------------|------------------------|---------------------|-------------------|-------------------------------|------|------|------------|
|            | ADVISORY<br>LOSS COSTS | RISK MANUAL<br>RATE | RISK MIN<br>PREM. | EXPECTED LOSS FACTORS TABLE** |      |      |            |
|            |                        |                     |                   | A-1                           | A-2  | A-3  |            |
| 676        | 9.00                   | 11.82               | 1,645             | 3.91                          | 4.37 | 4.70 | III        |
| 677        | 7.47                   | 9.81                | 1,430             | 3.33                          | 3.72 | 4.01 | III        |
| 679        | 16.23                  | 21.32               | 2,250             | 7.66                          | 8.57 | 9.23 | III        |
| 681        | 6.27                   | 8.24                | 1,290             | 2.96                          | 3.31 | 3.57 | III        |
| 682        | 15.66                  | 20.57               | 2,250             | 7.39                          | 8.27 | 8.90 | III        |
| 691        | 8.05                   | 10.57               | 1,510             | 3.54                          | 3.96 | 4.26 | III        |
| 693        | 8.97                   | 11.79               | 1,685             | 4.00                          | 4.48 | 4.82 | III        |
| 695        | 5.00                   | 6.57                | 995               | 2.17                          | 2.43 | 2.61 | III        |
| 709        | 2.65                   | 3.48                | 650               | 1.25                          | 1.40 | 1.51 | III        |
| 716        | 3.98                   | 5.23                | 885               | 1.88                          | 2.10 | 2.26 | III        |
| 718        | 7.17                   | 9.42                | 1,450             | 3.39                          | 3.79 | 4.08 | III        |
| 721        | 8.67                   | 11.39               | 1,720             | 3.91                          | 4.35 | 4.61 | III        |
| 744        | 2.33                   | 3.06                | 595               | 1.05                          | 1.17 | 1.24 | III        |
| 751        | 2.27                   | 2.98                | 580               | 1.02                          | 1.14 | 1.21 | III        |
| 752        | 2.22                   | 2.92                | 575               | 1.00                          | 1.12 | 1.18 | IV         |
| 753        | 5.46                   | 7.17                | 1,150             | 2.46                          | 2.74 | 2.90 | III        |
| 755        | 3.89                   | 5.11                | 870               | 1.76                          | 1.95 | 2.07 | III        |
| 757        | 1.61                   | 2.11                | 465               | 0.73                          | 0.81 | 0.85 | III        |
| 759        | 5.03                   | 6.60                | 1,070             | 2.27                          | 2.52 | 2.67 | III        |
| 801        | 6.17                   | 8.10                | 1,275             | 3.10                          | 3.49 | 3.78 | II         |
| 803        | 15.56                  | 20.44               | 2,250             | 7.81                          | 8.82 | 9.53 | III        |
| 804        | 4.22                   | 5.54                | 930               | 2.12                          | 2.39 | 2.58 | III        |
| 806        | 11.27                  | 14.80               | 2,180             | 5.66                          | 6.38 | 6.90 | II         |
| 807        | 9.15                   | 12.02               | 1,805             | 4.60                          | 5.18 | 5.60 | III        |
| 808        | 8.40                   | 11.03               | 1,670             | 4.22                          | 4.76 | 5.14 | III        |
| 809        | 6.34                   | 8.33                | 1,305             | 3.18                          | 3.59 | 3.88 | III        |
| 811        | 11.23                  | 14.75               | 2,170             | 5.64                          | 6.36 | 6.88 | III        |
| 812        | 8.58                   | 11.27               | 1,700             | 4.31                          | 4.86 | 5.25 | III        |
| 813        | 7.55                   | 9.91                | 1,520             | 3.79                          | 4.27 | 4.62 | II         |
| 814        | 5.98                   | 7.85                | 1,240             | 3.00                          | 3.39 | 3.66 | III        |
| 815        | 4.23                   | 5.56                | 930               | 2.13                          | 2.40 | 2.59 | III        |
| 816        | 3.06                   | 4.02                | 725               | 1.54                          | 1.73 | 1.87 | II         |
| 817        | 7.46                   | 9.80                | 1,505             | 3.75                          | 4.23 | 4.57 | III        |
| 818        | 3.05                   | 4.01                | 720               | 1.53                          | 1.73 | 1.87 | III        |
| 819        | 1.35                   | 1.77                | 420               | 0.68                          | 0.76 | 0.83 | III        |
| 821        | 7.71                   | 10.12               | 1,545             | 3.87                          | 4.36 | 4.72 | III        |
| 825        | 3.40                   | 4.46                | 780               | 1.71                          | 1.92 | 2.08 | III        |
| 855        | 6.67                   | 8.76                | 1,365             | 3.35                          | 3.78 | 4.08 | III        |
| 857        | 8.37                   | 10.99               | 1,665             | 4.20                          | 4.74 | 5.12 | III        |
| 860        | 13.87                  | 18.22               | 2,250             | 6.97                          | 7.86 | 8.49 | III        |
| 861        | 7.29                   | 9.57                | 1,470             | 3.66                          | 4.13 | 4.46 | III        |
| 862        | 8.07                   | 10.60               | 1,610             | 4.05                          | 4.57 | 4.94 | II         |
| 865        | 6.23                   | 8.18                | 1,285             | 3.13                          | 3.53 | 3.81 | II         |
| 867        | 7.55                   | 9.91                | 1,520             | 3.79                          | 4.27 | 4.62 | II         |
| 877        | 2.95                   | 3.88                | 705               | 1.48                          | 1.67 | 1.81 | II         |

\* Loss, loss adjustment expense and administrative fund assessment provision for use in conjunction with individual carrier expense provisions in writing non-assigned risk business.

\*\* Table A-1 applies to the most current policy year, Table A-2 to the first prior policy year, and Table A-3 to the second prior policy year.

**MANUAL RATES, LOSS COSTS AND EXPECTED LOSS FACTORS  
FOR DELAWARE COMPENSATION INSURANCE**

Approved Effective August 1, 1997 on New and Renewal

| CODE<br>NO | BUREAU*                | ASSIGNED            | ASSIGNED          | EXPERIENCE RATING PLAN        |      |      | HAZ<br>GRP |
|------------|------------------------|---------------------|-------------------|-------------------------------|------|------|------------|
|            | ADVISORY<br>LOSS COSTS | RISK MANUAL<br>RATE | RISK MIN<br>PREM. | EXPECTED LOSS FACTORS TABLE** |      |      |            |
|            |                        |                     |                   | A-1                           | A-2  | A-3  |            |
| 879        | 4.89                   | 6.42                | 1,045             | 2.45                          | 2.77 | 2.99 | II         |
| 881        | 3.21                   | 4.22                | 750               | 1.61                          | 1.82 | 1.97 | II         |
| 883        | 2.79                   | 3.67                | 675               | 1.40                          | 1.58 | 1.71 | II         |
| 889        | 0.41                   | 0.54                | 255               | 0.21                          | 0.23 | 0.25 | II         |
| 895        | 0.70                   | 0.92                | 305               | 0.35                          | 0.40 | 0.43 | II         |
| 907        | 6.56                   | 8.61                | 1,340             | 3.29                          | 3.71 | 4.01 | II         |
| 910        | 7.48                   | 9.83                | 1,505             | 3.76                          | 4.24 | 4.58 | II         |
| 911        | 5.28                   | 6.94                | 1,115             | 2.65                          | 2.99 | 3.24 | II         |
| 914        | 2.95                   | 3.88                | 705               | 1.48                          | 1.67 | 1.81 | II         |
| 915        | 4.28                   | 5.62                | 940               | 2.15                          | 2.42 | 2.62 | II         |
| 916        | 1.38                   | 1.81                | 425               | 0.69                          | 0.78 | 0.84 | II         |
| 917        | 4.04                   | 5.30                | 895               | 2.03                          | 2.29 | 2.47 | II         |
| 918        | 2.57                   | 3.38                | 635               | 1.29                          | 1.46 | 1.58 | II         |
| 919        | 3.24                   | 4.25                | 755               | 1.62                          | 1.83 | 1.98 | I          |
| 920        | 0.72                   | 0.94                | 305               | 0.36                          | 0.41 | 0.44 | II         |
| 922        | 3.07                   | 4.03                | 725               | 1.54                          | 1.74 | 1.88 | II         |
| 923        | 4.89                   | 6.42                | 1,045             | 2.45                          | 2.77 | 2.99 | II         |
| 924        | 4.91                   | 6.45                | 1,050             | 2.47                          | 2.78 | 3.01 | II         |
| 925        | 1.90                   | 2.49                | 515               | 0.95                          | 1.07 | 1.16 | II         |
| 926        | 3.21                   | 4.22                | 750               | 1.61                          | 1.82 | 1.97 | II         |
| 927        | 1.08                   | 1.42                | 370               | 0.54                          | 0.61 | 0.66 | II         |
| 928        | 2.79                   | 3.67                | 675               | 1.40                          | 1.58 | 1.71 | II         |
| 929        | 6.59                   | 8.66                | 1,350             | 3.31                          | 3.74 | 4.04 | II         |
| 932        | 1.36                   | 1.79                | 420               | 0.68                          | 0.77 | 0.83 | II         |
| 933        | 4.33                   | 5.69                | 950               | 2.18                          | 2.45 | 2.65 | II         |
| 934        | 3.04                   | 3.99                | 720               | 1.53                          | 1.72 | 1.86 | II         |
| 935        | 1.82                   | 2.39                | 505               | 0.91                          | 1.03 | 1.11 | II         |
| 936        | 1.25                   | 1.64                | 400               | 0.63                          | 0.71 | 0.76 | III        |
| 937        | 14.93                  | 19.61               | 2,250             | 7.50                          | 8.46 | 9.14 | II         |
| 939        | 12.80                  | 16.81               | 2,250             | 6.43                          | 7.25 | 7.84 | III        |
| 940        | 5.57                   | 7.32                | 1,170             | 2.80                          | 3.16 | 3.41 | II         |
| 941        | 1.67                   | 2.19                | 475               | 0.84                          | 0.94 | 1.02 | II         |
| 942        | 1.49                   | 1.96                | 445               | 0.75                          | 0.85 | 0.91 | II         |
| 943        | 9.17                   | 12.04               | 1,805             | 4.60                          | 5.19 | 5.61 | II         |
| 944        | 3.22                   | 4.23                | 750               | 1.62                          | 1.82 | 1.97 | II         |
| 945        | 3.38                   | 4.44                | 780               | 1.70                          | 1.91 | 2.07 | II         |
| 946        | 5.15                   | 6.76                | 1,095             | 2.58                          | 2.92 | 3.15 | II         |
| 947        | 7.99                   | 10.50               | 1,600             | 4.01                          | 4.53 | 4.90 | II         |
| 948        | 0.60                   | 0.79                | 285               | 0.30                          | 0.34 | 0.37 | II         |
| 949        | 0.94                   | 1.23                | 345               | 0.47                          | 0.53 | 0.57 | II         |
| 951        | 0.76                   | 1.00                | 315               | 0.38                          | 0.43 | 0.47 | III        |
| 952        | 1.29                   | 1.70                | 410               | 0.65                          | 0.73 | 0.79 | III        |
| 953        | 0.41                   | 0.54                | 255               | 0.21                          | 0.23 | 0.25 | II         |
| 954        | 5.10                   | 6.70                | 1,085             | 2.56                          | 2.89 | 3.12 | IV         |
| 955        | 1.14                   | 1.50                | 385               | 0.57                          | 0.65 | 0.70 | III        |

\* Loss, loss adjustment expense and administrative fund assessment provision for use in conjunction with individual carrier expense provisions in writing non-assigned risk business.

\*\* Table A-1 applies to the most current policy year, Table A-2 to the first prior policy year, and Table A-3 to the second prior policy year.

**MANUAL RATES, LOSS COSTS AND EXPECTED LOSS FACTORS  
FOR DELAWARE COMPENSATION INSURANCE**

Approved Effective August 1, 1997 on New and Renewal

| CODE<br>NO | BUREAU*                | ASSIGNED            | ASSIGNED          | EXPERIENCE RATING PLAN        |      |      | HAZ<br>GRP |
|------------|------------------------|---------------------|-------------------|-------------------------------|------|------|------------|
|            | ADVISORY<br>LOSS COSTS | RISK MANUAL<br>RATE | RISK MIN<br>PREM. | EXPECTED LOSS FACTORS TABLE** |      |      |            |
|            |                        |                     |                   | A-1                           | A-2  | A-3  |            |
| 956        | 0.26                   | 0.34                | 225               | 0.13                          | 0.15 | 0.16 | II         |
| 957        | 0.41                   | 0.54                | 255               | 0.21                          | 0.23 | 0.25 | III        |
| 958        | 1.80                   | 2.37                | 500               | 0.91                          | 1.02 | 1.10 | III        |
| 959        | 1.81                   | 2.38                | 500               | 0.91                          | 1.03 | 1.11 | II         |
| 960        | 5.11                   | 6.71                | 1,085             | 2.57                          | 2.89 | 3.13 | II         |
| 961        | 2.16                   | 2.84                | 565               | 1.09                          | 1.22 | 1.32 | III        |
| 962        | 0.32                   | 0.42                | 235               | 0.16                          | 0.18 | 0.20 | III        |
| 963        | 0.68                   | 0.89                | 300               | 0.34                          | 0.38 | 0.41 | II         |
| 964        | 2.53                   | 3.32                | 630               | 1.27                          | 1.43 | 1.55 | II         |
| 965        | 0.70                   | 0.92                | 305               | 0.35                          | 0.40 | 0.43 | II         |
| 966        | 3.18                   | 4.18                | 745               | 1.50                          | 1.68 | 1.81 | III        |
| 967        | 1.36                   | 1.79                | 420               | 0.68                          | 0.77 | 0.83 | III        |
| 968        | 2.89                   | 3.79                | 690               | 1.45                          | 1.63 | 1.77 | II         |
| 969        | 3.77                   | 4.95                | 850               | 1.89                          | 2.13 | 2.31 | II         |
| 970        | 5.42                   | 7.12                | 1,140             | 2.72                          | 3.07 | 3.32 | II         |
| 971        | 5.08                   | 6.67                | 1,080             | 2.55                          | 2.88 | 3.11 | II         |
| 972        | 15.49                  | 20.34               | 2,250             | 7.78                          | 8.77 | 9.48 | IV         |
| 973        | 3.88                   | 5.09                | 865               | 1.95                          | 2.20 | 2.37 | II         |
| 974        | 4.16                   | 5.46                | 915               | 2.09                          | 2.35 | 2.55 | II         |
| 975        | 3.34                   | 4.39                | 775               | 1.68                          | 1.89 | 2.05 | II         |
| 976        | 1.67                   | 2.19                | 475               | 0.84                          | 0.94 | 1.02 | II         |
| 977        | 0.54                   | 0.71                | 275               | 0.27                          | 0.31 | 0.33 | I          |
| 978        | 3.50                   | 4.60                | 800               | 1.76                          | 1.98 | 2.14 | III        |
| 979        | 5.42                   | 7.12                | 1,140             | 2.72                          | 3.07 | 3.32 | II         |
| 980        | 4.44                   | 5.83                | 965               | 2.23                          | 2.51 | 2.72 | III        |
| 983        | 6.31                   | 8.29                | 1,300             | 3.17                          | 3.58 | 3.86 | II         |
| 984        | 0.52                   | 0.68                | 270               | 0.26                          | 0.29 | 0.32 | II         |
| 985        | 6.25                   | 8.21                | 1,290             | 3.14                          | 3.54 | 3.83 | IV         |
| 986        | 1.74                   | 2.28                | 490               | 0.87                          | 0.98 | 1.06 | II         |
| 988        | 0.39                   | 0.51                | 250               | 0.19                          | 0.22 | 0.24 | II         |
| 991        | 5.42                   | 7.12                | 1,140             | 2.72                          | 3.07 | 3.32 | II         |
| 992        | 10.06                  | 13.21               | 1,965             | 5.05                          | 5.70 | 6.16 | III        |
| 995        | 11.48                  | 15.08               | 2,215             | 5.77                          | 6.50 | 7.03 | III        |
| 997        | 1.07                   | 1.40                | 370               | 0.54                          | 0.60 | 0.65 | II         |
| 999        | 7.05                   | 9.26                | 1,430             | 3.54                          | 3.99 | 4.32 | II         |
| 4773       | 13.05                  | 17.14               | 2,250             | 5.89                          | 6.55 | 6.94 | IV         |
| 0773       | 4.04                   | 5.31                |                   |                               |      |      | IV         |
| 4774       | 9.33                   | 12.25               | 2,245             | 4.21                          | 4.68 | 4.96 | IV         |
| 0774       | 2.33                   | 3.06                |                   |                               |      |      | IV         |
| 4775       | 3.72                   | 4.89                | 945               | 1.68                          | 1.87 | 1.98 | IV         |
| 0775       | 0.59                   | 0.78                |                   |                               |      |      | IV         |
| 4776       | 11.18                  | 14.69               | 2,250             | 5.05                          | 5.61 | 5.95 | IV         |
| 0776       | 3.13                   | 4.11                |                   |                               |      |      | IV         |
| 4777       | 11.23                  | 14.75               | 2,170             | 5.64                          | 6.36 | 6.88 | III        |
| 4779       | 9.33                   | 12.25               | 2,245             | 4.21                          | 4.68 | 4.96 | IV         |
| 0779       | 2.33                   | 3.06                |                   |                               |      |      | IV         |

\* Loss, loss adjustment expense and administrative fund assessment provision for use in conjunction with individual carrier expense provisions in writing non-assigned risk business.

\*\* Table A-1 applies to the most current policy year, Table A-2 to the first prior policy year, and Table A-3 to the second prior policy year.

  Associated classes- both codes must be applied. The second code is not subject to experience rating and applies to the full payroll of the associated class.

**MANUAL RATES, LOSS COSTS AND EXPECTED LOSS FACTORS  
FOR DELAWARE COMPENSATION INSURANCE**

Approved Effective August 1, 1997 on New and Renewal

| CODE<br>NO        | BUREAU*                | ASSIGNED            | ASSIGNED          | EXPERIENCE RATING PLAN        |       |       | HAZ<br>GRP |
|-------------------|------------------------|---------------------|-------------------|-------------------------------|-------|-------|------------|
|                   | ADVISORY<br>LOSS COSTS | RISK MANUAL<br>RATE | RISK MIN<br>PREM. | EXPECTED LOSS FACTORS TABLE** |       |       |            |
|                   |                        |                     |                   | A-1                           | A-2   | A-3   |            |
| <b>7405</b>       | 1.26                   | 1.66                | 480               | 0.63                          | 0.72  | 0.77  | IV         |
| <b>7445</b>       | 0.42                   | 0.55                |                   |                               |       |       | IV         |
| <b>7413</b>       | 2.35                   | 3.08                | 685               | 1.18                          | 1.33  | 1.44  | IV         |
| <b>7453</b>       | 0.49                   | 0.65                |                   |                               |       |       | IV         |
| <b>7421</b>       | 2.85                   | 3.74                | 685               | 1.43                          | 1.61  | 1.74  | IV         |
| <b>7424</b>       | 6.71                   | 8.81                | 1,370             | 3.37                          | 3.80  | 4.11  | IV         |
| <b>7428</b>       | 2.92                   | 3.84                | 700               | 1.47                          | 1.66  | 1.79  | II         |
| <b>9108</b>       | 76.14                  | 100.00              |                   | 38.23                         | 43.13 | 46.62 | I          |
| <b>Per Capita</b> |                        |                     |                   |                               |       |       |            |
| <b>0908</b>       | 39.23                  | 51.52               | 232               | 19.70                         | 22.22 | 24.02 | I          |
| <b>0909</b>       | 46.82                  | 61.49               | 241               | 23.51                         | 26.52 | 28.67 | II         |
| <b>0912</b>       | 130.78                 | 171.76              | 352               | 65.66                         | 74.08 | 80.07 | II         |
| <b>0913</b>       | 159.50                 | 209.49              | 389               | 80.09                         | 90.35 | 97.66 | I          |
| <b>A Rated</b>    |                        |                     |                   |                               |       |       |            |
| <b>9985</b>       | A                      | A                   | A                 | A                             | A     | A     |            |

\* Loss, loss adjustment expense and administrative fund assessment provision for use in conjunction with individual carrier expense provisions in writing non-assigned risk business.

\*\* Table A-1 applies to the most current policy year, Table A-2 to the first prior policy year, and Table A-3 to the second prior policy year.

Associated classes- both codes must be applied. The second code is not subject to experience rating and applies to the full payroll of the associated class.

Delaware Compensation Rating Bureau, Inc.



The Widener Building • 6th Floor  
One South Penn Square  
Philadelphia, PA 19107-3577  
(302) 654-1435 (215) 568-2371  
FAX (215) 564-4328

April 15, 1994

**BUREAU CIRCULAR NO. 677**

To All Members of the Bureau:

Re: **PROCEDURES APPLICABLE TO INDIVIDUAL INSURER EXPENSE FACTOR FILINGS FOR LOSS COST PRICING OF VOLUNTARY WORKERS COMPENSATION BUSINESS**

The Department of Insurance has prepared forms and procedures which will be applicable to the presentation of individual insurer expense factor filings in Delaware pursuant to provisions of H.B. 241. These procedures and forms are modeled after many features of the filing system used in the Commonwealth of Virginia, adapted to the specific requirements of Delaware law.

Copies of the Department's prescribed procedures are attached for carrier reference and use. Each member is strongly encouraged to review these materials independently as a means of preparing for the submission of expense multipliers for use in Delaware. Any questions regarding these materials should be directed to:

Mr. Everett E. Gale, Jr.  
Rating Section  
Department of Insurance  
State of Delaware  
841 Silver Lake Boulevard  
Dover, DE 19901  
(302) 739-4251

The Bureau will continue to advise members of additional developments concerning the pending 1994 residual market and loss cost filing.

Timothy L. Wisecarver  
President

kg  
D  
Attachments

# State of Delaware



DONNA LEE H. WILLIAMS  
INSURANCE COMMISSIONER

841 SILVER LAKE BLVD.  
DOVER, DELAWARE 19901  
302 / 739 - 4251  
FACSIMILE 302 / 739 - 5280

## Department of Insurance

### FORMS AND RATES BULLETIN NO. 14

#### ADOPTION OF LOSS COSTS FILED BY THE DELAWARE COMPENSATION RATING BUREAU

TO: All Insurers Licensed to Write Workers'  
Compensation Insurance in Delaware

DATE: March 30, 1994

The Delaware Compensation Rating Bureau ("DCRB") has filed loss costs for the voluntary workers' compensation insurance market with a proposed effective date of May 1, 1994. This filing is in compliance with the law change adopted in 1993 which prohibits rate service organizations from filing final rates on behalf of their members and subscribers for workers' compensation insurance.

The DCRB voluntary market loss costs, when approved, will become available for use by individual insurers in conjunction with those insurer's own expense multipliers. Carriers will be required to make expense multiplier filings not later than 90 days after the effective date of approval of the DCRB loss costs. In accordance with Title 18 Del. C. Section 2610 of Delaware law, copy attached, carrier filings which produce rates not less than the DCRB loss costs in each classification will be effective upon filing for use in Delaware. Other carrier filings must specify an effective date, and such effective date may not be less than 30 days after the receipt of the filing by the Insurance Commissioner. Until a carrier has filed an expense multiplier in Delaware, all new and renewal voluntary business written by that carrier must continue to use the rates currently approved for that carrier.

In addition to expense multipliers, insurers must file any expense constants, premium discount tables, size-of-premium expense tables for retrospective rating plans, and minimum premium formulas they intend to use in Delaware. Retrospective rating expense tables will be used with DCRB's table of insurance charges unless otherwise stated in the exception pages.

Insurers will be required to use the attached form to adopt the DCRB loss costs and file their multipliers. The form is self-explanatory, and contemplates a single multiplier applicable to all classification codes. The pending filing is DCRB reference filing no. 94-01. Manual exception pages should be attached showing any expense constants, premium discount tables, retro expense tables, or minimum premium formulas to be applied. Changes to insurers' multipliers and exception pages must be filed with the Insurance Department in accordance with Title 18 Del. C. Section 2610.

Should any insurer wish to modify, either upward or downward, the DCRB loss costs approved by the Insurance Department (other than by the filing of an expense multiplier), such filings will be considered to be independent rate filings and, as such, will be subject to the 30-day delayed effect filing provisions of Title 18 Del. C. Section 2610 of the Delaware Insurance Code.

Future loss costs filed by DCRB and approved by the Insurance Department will supersede the loss costs previously in effect as of the effective date of the revised loss costs. In order to have final rates available for use with policies effective on or after the effective date of the revised loss costs, insurers will need to file a revised loss cost form.

DCRB has filed, for the Insurance Department's approval, final rates for the assigned risk workers' compensation market. Since these rates must be uniform, they will be filed as final rates, including provisions for expenses and underwriting profit, rather than as loss costs. Insurers' multipliers will not be applicable to assigned risk rates.

Questions regarding loss costs adoption procedures for workers' compensation insurance may be directed to Department Rating Section, at (302)739-4251.



INSURER ADOPTION OF DCRB  
WORKERS' COMPENSATION LOSS COSTS  
REFERENCE FILING

Submission Date: \_\_\_\_\_

DCRB Reference Filing No.: \_\_\_\_\_

Applicable to policies effective on and after: \_\_\_\_\_

INSURER NAME: \_\_\_\_\_

INSURER NAIC NO: \_\_\_\_\_ SELECTED MULTIPLIER: \_\_\_\_\_

The above insurer hereby declares that it is a member or subscriber of the Delaware Compensation Rating Bureau ("DCRB"). The insurer hereby files to be deemed to have independently submitted as its own filing the prospective loss costs in the captioned reference filing.

The insurer's rates will be the combination of the DCRB loss costs approved by the Delaware Insurance Department and the company's selected multiplier, as shown above, along with any expense constant, premium discount table, size-of-premium expense table for retrospective rating plans, and minimum premium formula specified in the company's attached manual exception pages.

The selected multiplier, along with any expense constant, premium discount table and the minimum premium formula filed, represent a rate level increase \_\_\_\_\_ or decrease \_\_\_\_\_ of \_\_\_\_\_%, and a premium level increase \_\_\_\_\_ or decrease \_\_\_\_\_ of \_\_\_\_\_%.

**Note (1):** The selected multiplier and the attached exception pages apply only to the DCRB reference filing indicated above. The insurer understands that this will necessitate the submission of a new adoption form and exception pages prior to the effective date of any future loss costs reference filing.

**NOTE (2):** Insurers may amend their multipliers, expense constants, premium discount tables, retrospective rating size-of-premium expense tables, or minimum premium formulas at any time by filing an amended adoption form and manual exception pages.

CHECK ALL THAT APPLY:  
Manual exception pages attached for :

|  |  |
|--|--|
| <input type="checkbox"/> Minimum Premium Formula | <input type="checkbox"/> Expense Constant    |
| <input type="checkbox"/> Discount Table          | <input type="checkbox"/> Retro Expense Table |

**SUMMARY OF SUPPORTING INFORMATION  
WORKERS COMPENSATION LOSS COST MULTIPLIER**

INSURER: \_\_\_\_\_ NAIC NO: \_\_\_\_\_

DCRB REFERENCE FILING NO: \_\_\_\_\_

EFFECTIVE DATE OF MULTIPLIER: \_\_\_\_\_

Development of Expected Loss Ratio (Expressed as a percent of standard premium at company rates):

- A. Commission \_\_\_\_\_ %
- B. Other Acquisition \_\_\_\_\_ %
- C. General Expense \_\_\_\_\_ %
- D. Taxes, Licenses & Fees \_\_\_\_\_ %
- E. Underwriting Profit & Contingencies \_\_\_\_\_ %
- F. Residual Market Costs \_\_\_\_\_ %
- G. Other (explain) \_\_\_\_\_ %
  
- H. TOTAL \_\_\_\_\_ %

Expected Loss Ratio (100% - H) \_\_\_\_\_ %

Actual Incurred Expense Ratios for three (3) most recent available calendar years. (Commission and General Expense expressed as a percent of written premium at company rates. Other components expressed as percents of standard earned premium at company rates).

|  | CY _____ | CY _____ | CY _____ |
|--|----------|----------|----------|
| A. Commission                          | _____ %  | _____ %  | _____ %  |
| B. Other Acquisition                   | _____ %  | _____ %  | _____ %  |
| C. General Expense                     | _____ %  | _____ %  | _____ %  |
| D. Taxes, Licenses & Fees              | _____ %  | _____ %  | _____ %  |
| E. Underwriting Profit & Contingencies | _____ %  | _____ %  | _____ %  |
| F. Residual Market Costs               | _____ %  | _____ %  | _____ %  |
| G. Other (explain)                     | _____ %  | _____ %  | _____ %  |
| H. TOTAL                               | _____ %  | _____ %  | _____ %  |

Indicated Company Loss Cost Multiplier: \_\_\_\_\_ \*

Selected Company Loss Cost Multiplier: \_\_\_\_\_ \*

(Explained any differences between the indicated multiplier and the selected multiplier) \_\_\_\_\_

\* Multipliers must be expressed as a factor to be applied to Loss Costs (for example, 1.25).

COMPLETED BY: \_\_\_\_\_  
(Print or type name)

TITLE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**NOTE:** If an insurer wishes to make any modification to the loss costs filed by DCRB (other than the application of a multiplier to represent the insurer's expenses, profit and contingencies), the resulting rates will be considered to be independent rates, and shall be subject to the 30 day review provision of Title 18 Del. C. Section 2610.

The following Certification must be completed with respect to the portion of the insurer's workers' compensation rates which represents an allowance for expenses, profit and contingencies.

CERTIFICATION

\_\_\_\_\_  
(Name of Insurance Company)

DCRB Reference Filing Number: \_\_\_\_\_

This loss costs multiplier is being filed for policies effective on and after: \_\_\_\_\_.

I, being a qualified actuary, certify that appropriate risk consideration has been given in this filing to the factors and contingencies specified in Title 18 Del. C. Chapter 26 of the Delaware Insurance Code. For the purpose of this certification, a qualified actuary is defined as (1) a member in good standing of the American Academy of Actuaries, or (2) a fellow or associate of the Casualty Actuarial Society, or (3) an individual who has both the educational background necessary for the practice of actuarial science and at least four years of property and casualty actuarial experience.

I am a qualified actuary in accordance with (1) \_\_\_\_\_, (2) \_\_\_\_\_, or (3) \_\_\_\_\_ above.

\_\_\_\_\_  
NAME (Please print or type)

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

(\_\_\_\_\_)\_\_\_\_\_  
TELEPHONE NUMBER