



**DELAWARE CONSTRUCTION CLASSIFICATION PREMIUM CREDIT APPLICATION**

The Delaware Construction Classification Premium Adjustment Program has been approved for employers engaged in construction operations and is applicable to **workers compensation policies** new and renewed with normal anniversary rating dates on or after July 1, 1990.

A special premium calculation, which may result in a **workers compensation** premium credit for you, will be based on average hourly pay rates for each classification of construction operations. **In order to qualify for this program, you must have paid at least an average hourly wage in at least one construction classification during the third calendar quarter (July, August, September). Refer to table below.**

The premium credit application may be completed on-line, saved and e-mailed to [dccpap@dcrb.com](mailto:dccpap@dcrb.com). You may also mail a copy of the completed application to the **Experience Rating Department, Delaware Compensation Rating Bureau, Inc.** at the above address. The Bureau will advise your carrier of any premium credit applicable.

If we do not receive this application, your premium calculation will not reflect any possible premium credit.

For each applicable classification (both construction and non-construction) covering your company’s operations in the state of Delaware, report the total Delaware payroll (including overtime premium pay) and the corresponding total number of hours worked, for the third calendar quarter (July, August, September) of the year indicated in the table below as reported to taxing authorities.

Note #1: If you did not engage in construction operations during the third quarter, the requested information to be provided should then be for the last complete calendar quarter prior to the effective date of your workers compensation policy.

Note #2: If you are a new business (no prior operations), submit the requested information for the first complete quarter following the effective date of your workers compensation policy when available.

Note #3: In the absence of specific records for salaried employees, you should assume that each individual worked forty (40) hours per week.

Please preserve your payroll records which formed the basis for this declaration as your carrier will be required to verify the reported information in order for any premium credit to be applied.

<u>Policy Effective Date</u>	<u>Quarter Used</u>	<u>Qualifying Rate</u>
06/01/08 to 05/31/09	Third 2007	\$17.65
06/01/09 to 05/31/10	Third 2008	\$17.65
06/01/10 to 05/31/11	Third 2009	\$17.44
06/01/11 to 05/31/12	Third 2010	\$17.15

